



BOARD OF DIRECTORS APPLICATION

Name: _____

Company: _____ Title: _____

Phone (Business): _____ (Home): _____

Type of Business: _____ Email: _____

What regional, statewide or national board of directors for a profit, nonprofit or publicly traded company have you served on? _____

When did you serve? _____

What local or state certified Hispanic Chamber of Commerce or Business Association are you currently a member in good standing?

**Please attach a letter from the chamber certifying you are currently a member in good standing.*

What areas do you consider your skills and abilities to be the strongest? (Please check all that apply)

- | | |
|---|--|
| <input type="checkbox"/> Business/ Strategic Planning | <input type="checkbox"/> Political Affairs |
| <input type="checkbox"/> Large Public Companies | <input type="checkbox"/> Marketing/Public Relations |
| <input type="checkbox"/> Financial / Accounting | <input type="checkbox"/> Scientific: Medicine, Engineering |
| <input type="checkbox"/> Fundraising | <input type="checkbox"/> International Trade |
| <input type="checkbox"/> Leadership Development | <input type="checkbox"/> Business 2 Business connections |
| <input type="checkbox"/> Human Resources Management | <input type="checkbox"/> Procurement |
| <input type="checkbox"/> Legal | <input type="checkbox"/> Start-up Business Expertise |

In which areas do you feel you will make the greatest contributions to the Board of Directors?



Minimum Requirements, Responsibilities and Commitments of CHCC Directors

It is the desire that the members of the CHCC Board of Directors possess and/or meet certain basic skills, attributes and commitments that will ensure an effective board of directors. It is the goal that the members of the CHCC Board of Directors contribute to the overall growth and development of the CHCC as the premier business organization serving and representing the interests of California's Hispanic business community.

All Directors of the California Hispanic Chambers of Commerce are required to meet the following minimum requirements:

1. Willingness to commit time for board meetings, committee meetings, planning sessions and special events. All directors shall comply with attendance requirements as stated in the CHCC's Director Standards of Participation.
2. Each Board member, other than those representing a corporation, commits to raise or contribute \$15,000 for the calendar year. Those individuals representing a large corporation must commit to larger financial goals.
3. Ability to be a team player and work well in a group of individuals representing the diversity of California's Hispanic business community.
4. Utilize active listening skills and thoughtfulness in considering the depth and breathe of the issues that impact the organization and California's Hispanic business community.
5. Be an accomplished person of integrity, objectivity, and intelligence, with reputation for sound judgment and a n open mind, and a demonstrated capacity for thoughtful group decision-making.
6. Have an understanding as to his or her role as a member of the CHCC Board of Directors.
7. Serve as an advocate for the CHCC, utilizing personal professional contacts to promote the organization.
8. Willingness to utilize his or her particular expertise by serving on one or more committees annually.
9. Possess sound business experience and acumen.
10. Relevant technological, political, economic and or social/cultural expertise.
11. Have achieved prominence in his or her career.
12. Familiarity with issues affecting the Hispanic business community.
13. Business and other experience relevant to large non-profits or companies.
14. Currently a member of a local certified Hispanic chamber of commerce or business association.
15. Expertise in small business matters including procurement, start up issues, bonding or other matters important to the growth and development of Hispanic business in California.
16. Willingness and ability to be financially responsible for expenses associated with service on the CHCC Board of Directors (***CHCC Directors serve without compensation and are NOT reimbursed for expenses***)
17. Willingness to sign and abide by the CHCC's Standards of Participation, Conflicts of Interest and Ethical Conduct polices.
18. Individual Board Members do not have the authority to make any commitment on behalf of the CHCC. Only those persons specified by Bylaws or other relevant policies have the authority to make any commitments on behalf of the CHCC.



Conflicts of Interest

CHCC Board members shall avoid potential conflicts of interest that could impair the prospective board member’s ability to act independently and in the best interests of the organization. This should include at minimum the following:

- Directly or indirectly owning or having an economic interest in a business entity doing business with the CHCC.
- Holding an important position with a business entity doing business with the CHCC.
- Directly or actively negotiating a business transaction with CHCC.

CHCC’s full conflicts of interest policy is set forth in CHCC’s Ethical Conduct Policy.

I, _____ agree to the above Minimum Requirements, Responsibilities and Commitments for CHCC Directors, and understand that failure to meet any of the above items constitutes cause for removal from the CHCC Board of Directors.

I certify that I am not now nor have previously been in violation of CHCC policies and procedures, Ethical Conduct Policy, Standards of Participation or other applicable CHCC rules.

Signed: _____ Date: _____

Printed Name: _____

Candidates must submit the following required documentation:

- Board of Directors Application
- Letter of Intent to Seek Office. Letter shall include name, contact information, name of the position you are seeking, and how you meet the qualifications for that position.
- Letter from a "Qualified Voting Member" that candidate/nominee is a member in good standing, and has served on the board of directors of a local CHCC chamber member.

DUE DATE TO SUBMIT ALL COMPLETED REQUIRED DOCUMENTATION

Friday, July 13, 2018 – 5:00 p.m.

-No late submissions will be accepted.-

References:

- *CHCC Selection Criteria for Board Elections and Appointments, revised November 8, 2014.*
- *Amended and Restated Bylaws of the California Hispanic Chambers of Commerce, as amended October 17, 2015, including Article III and Article VI.*
- *CHCC Ethical Conduct Policy and Board of Directors Standards of Participation, as adopted by CHCC Board of Directors.*